



ENROLMENT APPLICATION FORM

Student Details (Please complete one form per child) DATE: _____

Please read the accompanying notes on Schedule of Fees and Enrolment Procedure. This form must be accompanied by a copy of Birth Certificate and two written references.

Child's Given Names:	Child's Surname:
Date of Birth:	Sex M/F:
Citizenship:	Religion:
Child's Primary Language:	Other language(s) child speaks:

Family Information

	Mother / Guardian	Father / Guardian
Title (Dr/Mr/Mrs/Ms)		
First Name		
Surname		
Mobile		
Work Phone		
Home Phone		
Email		
Address/Post Code		
Postal/Billing Address (if different)		
Primary Language		
Occupation		
Company/Organisation		

Are parents separated or divorced? YES / NO

If YES, with whom does the child live? _____

Is there any court order affecting the child? YES / NO If yes, please provide a copy of the orders.

Name and address of person responsible for fees: _____

Siblings Details

Name of sibling: _____ DOB: _____

Year joining Montessori East (if applicable): _____

Present school: _____ Present level: _____

Name of sibling: _____ DOB: _____

Year joining Montessori East (if applicable): _____

Present school: _____ Present level: _____

General Health Information

Does your child have a medical condition of which we should be aware, including allergies?

Does your child have any special needs/interests that you are aware of? e.g., physical disability, sight or hearing impairment, autism, behaviour disorder, anaphylactic, music, drama, sport, etc.,.

(If your answer is yes, please provide details and/or attach assessment reports)

Referees or References:

The school requires two references (character reference on the parents which can be completed by friends or family). Please provide details of referees and enclose the two written references with this Enrolment Application form.

Referee 1:

Title/Name: _____

Address: _____

Referee 2:

Title/Name: _____

Address: _____

Have you or anyone in your family attended Montessori East? If so, please provide details:

Name: _____

Relationship: _____

Enrolment

**CYCLE 1 PRE-PRIMARY APPLICATION:
for children entering school at ages 3, 4 or 5 (i.e., preschool or kindergarten)**

Year of commencement: **20**_____/immediate. Age of child at commencement: _____

Proposed primary school/s: _____

Proposed year of commencement at primary school: _____

Previous school(s) attended: _____
(include preschool/daycare)

Contact details of last school: _____

Reason for moving: _____

If transferring from another Montessori school, attach confirmation from that school. Yes / No

** Please note that applications for entry after the age of 3 are assessed on a case-by-case basis and only as places become available.*

**CYCLES 2 & 3 PRIMARY APPLICATION:
for children entering school at ages 6 upwards (i.e., Year 1 – Year 6)**

Year of commencement: **20**_____/immediate. Age of child at commencement: _____

Current school year: _____

Previous school(s) attended: _____
(include preschool/daycare)

Contact details of last school: _____

Reason for moving: _____

If transferring from another Montessori school, attach confirmation from that school. Yes / No

Please attach copy of latest school report.

Pre-Enrolment Parent Questionnaire

Thank you for seeking out Montessori East for your child's learning environment outside the home. Please help us know a little more about what you are looking for by answering these questions. The information you provide will help us to assess your application.

What is unique about what Montessori East can provide your child/family?

How did you hear about Montessori East? _____

Have you observed a class yet or attended an Open Day at Montessori East and if so when?

Please provide any additional information that may be helpful to us in assessing your application

Thank you.

Membership

Eastern Suburbs Montessori Association is incorporated as a company limited by guarantee, whereby the members, in the event of the Company being wound up and having incurred debts and liabilities, are liable to contribute to the Company's assets: such liability is limited to Three Hundred and Fifty Dollars. In the event of accepting a place at the school, I/we hereby apply for membership of the Association and agree to pay the annual membership subscription as and when it falls due.

Declaration

I/We have read and agree that all the above information is correct.

Mother's signature

Father's signature

Date _____

Date _____

Checklist

Please return this form together with the following information (where relevant)

- Copy of Birth Certificate
- Copies of two written references
- Previous school reports if applicable
- Confirmation of attendance at previous Montessori school if applicable

Enrolment Guidelines

- I/We have read the Enrolment Procedure and Program Commitment**
- I/We have read and understand the importance of the 3 year commitment in each Cycle**

Submitting this form

Please post this application form to the enrolment officer together with payment for the non-refundable administration fee of **\$200.00**.

- Cheque payable to Eastern Suburbs Montessori Association or
- Please debit my credit card:

Card Type: Visa / Mastercard / Bankcard – Please circle

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Cardholder Name: _____

Expiry Date: _____ Signature: _____